

Daily Refrigerator / Freezer Temperature Log

Instructions: This log will be maintained for all refrigerators and freezers (both walk-in and reach-in units) in the facility. A designated food service employee will record the time, air temperature and their initials once each day. It is not necessary to check temperatures of food products but touch several products to be sure they are cold and frozen items are solid to the touch. The food service supervisor for each facility will verify that food service employees have taken the required temperatures by visually monitoring food service employees and reviewing, initialing, and dating a sample of logs each month. Maintain this log for a minimum of three years and until given permission to discard it. If corrective action is required on any day, circle the date in the first column and explain the action taken on the back of the chart or on an attached sheet of paper. Refrigerators should be between 36°F and 41°F. Freezers should be between -10°F and 0°F.

Month/Year: _____ **Location of Unit** _____ **School** _____

Date	Reach-in Refrig.	Snack Freezer	Milk Cooler	Walk-in Freezer	Walk-in Refrig.	Employee's Initials
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Supervisory Employee's Initials and Date: _____